QUAREC RESOURCES PVT. LTD.

Recruitment and HR support

Connecting employers and jobseekers through clear recruitment requirements.
Quarec Resources supports staffing and HR enquiries with an emphasis on role clarity, communication and agreed engagement scope.

About Quarec

Quarec Resources Pvt. Ltd. provides recruitment and HR support for employers and jobseekers. Each engagement is discussed in context: the role, required skills, location, employment terms, hiring timeline and agreed deliverables. The recruitment team can help clarify information and coordinate communication during the process.

A placement, job offer or immigration outcome is not guaranteed. Employers make their own hiring decisions, candidates decide whether to accept offers, and government authorities determine visa and work-authorisation decisions.

Service areas

Permanent staffing	Role briefs, selection criteria, interviews, offer coordination and joining preparation.
Temporary staffing	Assignment duration, working conditions, supervision, communication and handover planning.
Payroll management	Payroll inputs, cut-off dates, approvals, reconciliations and employee query handling.
International recruitment	Cross-border role requirements, candidate communication and document-check planning.
Dedicated IT resources	Technical requirements, project outcomes, working arrangements and access responsibilities.

Executive search	Leadership mandate definition, evidence-based assessment and confidential candidate handling.
Bulk hiring	Hiring-batch planning, consistent assessment, interview schedules and joining logistics.
Visa-assistance guidance	Preparation questions and document checklists based on current official information; authorities decide applications.

How an engagement works

- Clarify the requirement. Agree on duties, essential skills, location, employment type, compensation process and timing.
- Set the selection approach. Identify who reviews applications, the job-related criteria and the interview stages.
- Communicate next steps. Coordinate interviews and provide clear updates to the parties involved.
- Confirm written terms. Review offer details and joining arrangements before the candidate makes a decision.

Guidance for employers

- Prepare a concise role brief with essential requirements separated from preferred skills.
- Agree consistent evaluation criteria and a named decision owner before screening.
- Keep applicant information secure and collect only what is needed for the current stage.

Guidance for jobseekers

- Request the current job description, work location, employment type and written offer terms.
- Verify the employer and recruiter using independently confirmed contact details.
- Do not share one-time passcodes, bank PINs or unnecessary identity documents.
- Check visa and work-authorisation requirements with the relevant official authority.

Directors

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Scope and accuracy note

This profile describes service areas in general terms. Specific scope, deliverables, fees, timelines and responsibilities must be agreed for each engagement. This document does not represent a guarantee of employment, placement, visa approval, work authorisation or any government decision.